



Governance Circle Volunteer

The Governance Circle of the Neighbourhood House is responsible for ensuring strong leadership, accountability, and effective governance practices that align with the organization's mission and values. By fostering strong governance, accountability, and ethical leadership, the Governance Committee helps ensure the Neighbourhood House remains a resilient and community-focused organization.

As a volunteer on this committee you will support:

- **Board Development:** Recruit, onboard, and support circle members to ensure diverse and skilled leadership.
- **Policy & Bylaws Oversight:** Create, review and update governance policies, bylaws, and procedures to align with best practices and regulatory requirements.
- **Accountability & Compliance:** Ensure the society adheres to legal, ethical, and fiduciary responsibilities.
- **Strategic Planning:** Support the circle setting long-term strategic priorities and monitoring progress.
- Support the overall growth of the Neighbourhood House

Who you will help

New Westminster Neighbourhood House is a community-based organization that provides a welcoming space for local residents to gather, learn, and connect. We serve as a hub for social interaction, skill development and community building. Located in the Brow of the Hill, programming is designed by and for the residents of the community, which is the most culturally diverse neighbourhood in New West. This area is home to the largest number of immigrants in New West including permanent residents and protected persons; it also has the highest percentage of renters and low-income households in New Westminster. We are committed to creating a space that reflects the lived experiences, wants and needs of this unique neighborhood.

Who are we looking for?

- Skills
 - Financial Acumen: Reading and analyzing financial statements, budget oversight, and ensuring fiscal compliance.
 - Legal & Governance: Understanding regulatory compliance, risk management, and nonprofit/corporate bylaws.



- Fundraising & Resource Development: Identifying partnerships, grant writing, and connecting the organization with donors.
- Marketing & Communications: Public relations, brand awareness, and stakeholder engagement.
- Human Resources & Policy: Executive recruitment, policy evaluation, and performance management.
- Strategic Thinking & Vision: The ability to anticipate future challenges and guide long-term goals.
- Teamwork & Collaboration: Navigating group dynamics, listening to diverse perspectives, and building consensus.
- Conflict Resolution: Mediating disputes and facilitating constructive boardroom discussions.
- Effective Communication: Persuading stakeholders, sharing ideas, and acting as an ambassador for the organization.

Age

- This opportunity is open to anyone over the age of 16

Other Details:

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- Police information check required
- Training is provided

When does it start?

Rolling onboarding to this opportunity

Commitment

- Governance Meeting - last Tuesday of each month 6:30pm - 8:00pm
- 4-6 hours a month on specific projects and tasks
- 12 month commitment

Where will you volunteer?

This volunteer opportunity is a combination of virtual and in person. Monthly meetings happen via zoom



Questions about the position?

Contact Mary Trentadue

admin@newwestnh.ca

Website: <https://newwestnh.ca/>

New Westminster Neighbourhood House
1010 5th Avenue, New Westminster, BC V3M 1Y5

New West Neighbourhood House holds our meetings and events on the unceded and unsurrendered land of Halq'eméylem / hə́ŋqəminə́m speaking people.